

**Havana Public Library District  
Board of Trustees Regular Meeting  
Thursday, November 18, 2021 at 4:45 p.m.  
Library Annex at 118 S. Plum**

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. President's Report
- IV. Secretary's Report: approval of minutes as received or corrected
  - a. Minutes from regular meeting, October 14, 2021
- V. Correspondence, communications, and public comment
- VI. Treasurer's Report
  - a. Monthly budget report and review of bills payable October 2021
- VII. Librarian's (Vanessa Hall-Bennett) report
- VIII. Unfinished Business
- IX. New Business
  - a. Old Annex
  - b. Review of SERVING OUR PUBLIC for Per Capita Grant
  - c. Closed Session Minutes
  - d. Planning & Scheduling Library Review
  - e. PR Policy
  - f. Communications Policy
- X. Public Comment
- XI. Adjournment