

**Havana Public Library District
Thursday, January 11, 2024**

**Board of Trustees Meeting
4:00 p.m. Library Annex
118 S. Plum**

Minutes for Regular Board of Trustees Meeting

- I. Call to Order - by Mary Ellen at 4pm
- II. Roll Call - Mary Layton, Mark McGrew, Mary Ellen Simpson, Deanna Foutch, Vanessa Hall-Bennett, Kate Hurley, Amanda Zueck
- III. President's Report - None
- IV. Secretary's Report: approval of minutes as received or corrected
 - a. Minutes from regular meeting, December 14, 2023
Motion to approve w fixed typos by Deanna, seconded by Mark McGrew; passed unanimously
- V. Correspondence, communications, and public comment - Statements of Economic interest need to be filed, report of vacancies to state, Spark! program is in town; Ameren lighting update for small businesses for fluorescent replacements, proposal for replacement, disposal of old items and add in proper amount of lighting and change all bulbs to LED with break even of 15 mo, annual savings of \$1500. Cost is \$2k
- VI. Treasurer's Report
 - a. Monthly budget report and review of bills payable December 2023
Amanda motions to pay as presented, Kate seconds, passed unanimously
- VI. Librarian's (Vanessa Hall-Bennett) report - park district offered to donate a printer Vanessa is discussing with IT360, talked to summer no grant money yet, Mike Cane will do tuckpointing for the building as weather/schedule allows, RSA book request app is not working countrywide ppl need to use website instead
- VIII. Unfinished Business
None
- IX. New Business
 - a. 2024 Per Capita Grant
Vanessa will prepare, as usual we are limited by budget.

X. Public Comment - Mason City foundation is promoting imagination library partnership

XI. Adjournment Mary Layton motions for adjournment, Deanna seconds, adjourned at 4:19pm