

**Havana Public Library District
Thursday, August 10, 2023
Board of Trustees Meeting
4:00 p.m. Library Annex
118 S. Plum**

Agenda for Regular Board of Trustees Meeting

- I. Call to Order - Call to order by Mark McGrew at 4:01pm
- II. Roll Call - Kate Hurley, Mary Layton, Mark McGrew, Rhonda Taylor-Riley, Mary Ellen Simpson, Deanna Foutch, Vanessa Hall-Bennett, Amanda Zueck
- III. President's Report - None
- IV. Secretary's Report: approval of minutes as received or corrected
 - a. Minutes from regular meeting, July 13, 2023
Mary Ellen motions to approve minutes as received, Rhonda seconds, passed unanimously.
- V. Correspondence, communications, and public comment
 - U of I has newspaper project is a digitization project for microfilm - nomination is due by Sept 30th
 - SBA from Ameren has a symposium for lighting in Springfield w subsidies
- VI. Treasurer's Report
 - a. Monthly budget report and review of bills payable July 2023
no budget for FY yet. There is a draft, notice was sent; we will all be here 3:30 pm September 14th for the required Budget Hearing.
Deanna motions for approval of bills as presented, Amanda seconds, passed unanimously.
- VI. Librarian's (Vanessa Hall-Bennett) report
Finally got per capita grant check, user meeting for RSA consortium: who is separating from RAILS (library system).
- VIII. Unfinished Business
 - a. Staff In-Service
Staff programming list was reviewed.
 - b. Oktoberfest Book Sale
Sat Sept 9 from 10a-4p at annex is the final hours set.
- IX. New Business
 - a. Staff CPR/First Aid Training
more expensive than previously thought at 70/person, looking into options

X. Public Comment - none

XI. Adjournment - Amanda motions for adjournment, Mary Layton seconds, passed unanimously, adjourned - 4:20pm