

**Havana Public Library District
Minutes from Friday, September 24, 2021
Budget and Appropriations Hearing at 4:15 p.m.
Board of Trustees Meeting at 4:45 p.m.
Library Annex, 118 S. Plum**

Budget and Appropriations Hearing at 4:15 p.m.

- I. Call to Order – Meeting called to order by Mark McGrew at 4:15
- II. Roll Call – Vanessa Hall-Bennett, Jan Hurley, Marty Balbinot, Mark McGrew, Mary Ellen Simpson, Amanda Zueck; Mary Layton and Stephanie Howerter are absent.
- III. Budget and Appropriation Ordinance, FY 21-22 – was reviewed and approved unanimously.
- IV. Public Comment – No public attended or submitted comment.
- V. Adjournment – Mark motioned the hearing be adjourned at 4:45 and all agreed.

Board of Trustees Meeting Agenda at 4:45 p.m.

- I. Call to Order – Meeting called to order at 4:49 by President Mark McGrew.
- II. Roll Call - Vanessa Hall-Bennett, Jan Hurley, Marty Balbinot, Mark McGrew, Mary Ellen Simpson, Stephanie Howerter, Amanda Zueck; Mary Layton is absent.
- III. President’s Report - None
- IV. Secretary’s Report: approval of minutes as received or corrected
 - a. Minutes from regular meeting, August 12, 2021 – Mary Ellen motions minutes be approved as they stand, Jan seconds, passed unanimously.
- V. Correspondence, communications, and public comment - None
- VI. Treasurer’s Report
 - a. Monthly budget report and review of bills payable August 2021 – Amanda motions that the bills be paid as shown, Stephanie seconds, passed unanimously.
- VII. Librarian’s (Vanessa Hall-Bennett) report – IPLAR was submitted, received a grant money was received and has begun to be distributed, received generous donation from Ken & Mary Evans for the purchase of large print books, a tree on the corner of the library is growing into the utilities, Vanessa will get estimates for trimming and removing. Boiler timer needs to be

installed.

VIII. Unfinished Business - None

IX. New Business

- a. Budget and Appropriation Ordinance, FY 21-22 – Amanda moves the ordinance be approved, Jan seconds, passed unanimously.
- b. Vistra Havana Station Settlement – was reviewed; Mary Ellen moves that the agreement be signed, Stephanie seconds, passed unanimously.
- c. Library Materials and Fees Policy Update – policy was updated for a pest issue, Mary Ellen motions to accept as amended, Amanda seconds, passed unanimously.
- d. Disruptive Patrons – Mary Ellen had a question and Vanessa answered it
- e. Library Foundation – Stephanie had a question re raising funds; IRS has approved the foundation as a 501(c)3 and will work with Marty on informing the public, gathering new members and setting up an initial meeting.

X. Public Comment - None

XI. Adjournment – Jan motions the meeting be adjourned, Mary Ellen seconds, passed unanimously.