

**Havana Public Library District  
Board of Trustees  
Thursday, October 13, 2022  
Board of Trustees Meeting at 4:00 p.m.  
Library Annex, 118 S. Plum**

**Agenda for Regular Board of Trustees Meeting**

- I. Call to Order
- II. Roll Call
- III. President's Report
- IV. Secretary's Report: approval of minutes as received or corrected
  - a. Minutes from Budget and Appropriations Meeting, September 15, 2022
  - b. Minutes from regular meeting, September 15, 2022
- V. Correspondence, communications, and public comment
- VI. Treasurer's Report
  - a. Monthly budget report and review of bills payable September 2022
- VII. Librarian's (Vanessa Hall-Bennett) report
- VIII. Unfinished Business
  - a. Rental Property Maintenance
    - *Astoria Plumbing estimate for shower replacement; stove replacement; Contractor repairs?*
  - b. Update on Landscaping
    - *Mark/Vanessa Re Brenda/Vicki*
  - c. Volunteers/Volunteer Forms
  - d. Library Building Maintenance
  - e. Ameren Small Business Energy Pilot Program
- IX. New Business
  - a. Exterior Maintenance
    - Sidewalk, hedge and paving stone path; over growth at annexes*
  - b. Review of SERVING OUR PUBLIC 4.0 for Per Capita Grant
  - c. 2023 Elections and Appointment of Election Clerk
  - d. Resolution to Deed Surplus Library Property to Foundation
  - e. Library Foundation Book Sale
  - f. Library Website and Streamline
- X. Public Comment
- XI. Adjournment