

**Havana Public Library District
Decennial Committee on Local Government Efficiency Act
First Meeting
Thursday, May 18, 2023
4:00 p.m. Library Annex
118 S. Plum**

MINUTES

- I. Call to Order - by Mark McGrew as Library Board President at 4:11 p.m.
- II. Roll Call - Mark McGrew, Mary Layton, Mary Ellen Simpson, Deanna Foutch, Vanessa Hall-Bennett, Jan Hurley, Rhonda Taylor-Riley, Kate Hurley, Amanda Zueck, Stephanie Howerter intended to be here and had a work situation.
- III. New Business
 - a. Decennial Committees on Local Government Efficiency Act
Rules and Guidelines:
Had to form a committee and have the first meeting before June 10.
We must have at least 3 meetings, a report must be given to the county clerk 18 months after the first meeting.
 - b. Committee Members and Their Roles:
Jan and Stephanie are the volunteer community members and Vanessa Hall-Bennett is chair of the Decennial Committee, Vanessa will also work with Jessica at Forman Valley Library District as well as the Mason City Library District
 - c. Future Meetings
October 12, 2023 at 4 p.m. we will meet for a rough draft review of the report and any other gathered information or data.
At the October meeting we will set a 3rd meeting date to approve the final version of the report to turn into the county clerk.
 - d. Survey of Residents - Vanessa will compile a survey for residents/community members to take in regards to the library.
- IV. Public Comment - None
- V. Adjournment - Mark calls for adjournment at 4:22 p.m.