

**Havana Public Library District
Thursday, March 14, 2024**

**Board of Trustees Meeting
4:00 p.m. Library Annex
118 S. Plum**

Agenda for Regular Board of Trustees Meeting

- I. Call to Order
- II. Roll Call
- III. President's Report
- IV. Secretary's Report: approval of minutes as received or corrected
 - a. Minutes from regular meeting, February 15, 2024
- V. Correspondence, communications, and public comment
- VI. Treasurer's Report
 - a. Monthly budget report and review of bills payable February 2024
- VII. Librarian's Report (Vanessa Hall-Bennett)
- VIII. Unfinished Business
 - a. Ameren
 - b. Adams St. Annex & Mason County Grant Funds
 - c. Apartment Lease/Annex Rent
 - d. Business Manager's Job Description
 - d. RSA Independence Project
- IX. New Business
 - a. Clerk Job Advertisement - Staffing Issues/Possible Solutions
 - b. Boiler Room
- X. Closed Session
 - a. 5 ILCS 120, Section 2, (c)1: Compensation of Specific Employees
- XI. Public Comment
- XII. Adjournment