

**Havana Public Library District  
Board of Trustees' Regular Meeting  
Thursday, June 13, 2024  
4:00 p.m.  
Library Annex at 113 Plum Street**

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. President's Report
- IV. Secretary's Report: approval of minutes as received or corrected
  - a. Minutes from regular meeting, May 9, 2024
- V. Correspondence, communications, and public comment
- VI. Treasurer's Report
  - a. Monthly budget report and review of bills payable May 2024
- VI. Librarian's (Vanessa Hall-Bennett) report(s)
- VII. Unfinished Business
  - a. Apartment lease/rent
  - b. Clerk Position
- IX. New Business
  - a. Annual Ordinance to Levy .02% Building and Maintenance Tax
  - b. Appointment of board secretary
  - c. Appointment of new trustee to serve remainder of outgoing trustee term
  - d. Oath of office for new trustee
  - e. Appointment of board secretary
  - f. Appointment of OMA Officer
  - g. Annual FOIA and OMA training
  - h. Youth Services Policy update
  - i. HR Source Membership
  - j. Oktoberfest Sponsorship
  - k. Decennial Draft Meeting Date
  - l. Amendment of error in 2024 Closing Dates List
  - m. Summer Reading Program
  - n. Dollar General Grant
  - o. Per Capita Grant
  - p. Mason County Energy Transition grant
  - q. Surfacing of Library Parking Areas
  - r. Closed Session Minutes bi-annual review
- X. Public Comment
- XI. Adjournment